## **LETTER OF AUTHORITY**

March 17, 2021

Attention Pitney Bowes, Quadient, FP and Stamps.com

We have entered into an agreement with Postal Advocate Inc. located at 128 Commonwealth Road, Wayland, MA 01778 to help us manage all of our mailing equipment and postage spends throughout the United States and Canada. We would request that you provide Postal Advocate with any information and documents requested by Postal Advocate with respect to our account, including but not limited to the following:

- Equipment inventory reports (Population Reports) that include our pricing and leasing terms (billing amount, term, end of lease date, items covered)
- Pricing and contracting support
- Agreements for new equipment
- Settlement requests for current equipment and settlement numbers given in response thereto
- Information relating to billing and equipment servicing issues
- Information as to Installations and pickups
- Postage funding details including usage, account balances and assistance with refunds

You have the right to rely on this authorization for 1 year from the date above or until we notify you in writing that this authorization is no longer effective.

Thank you for your support with this matter.

Sincerely,